

Account Creation/Login for PowerSchool



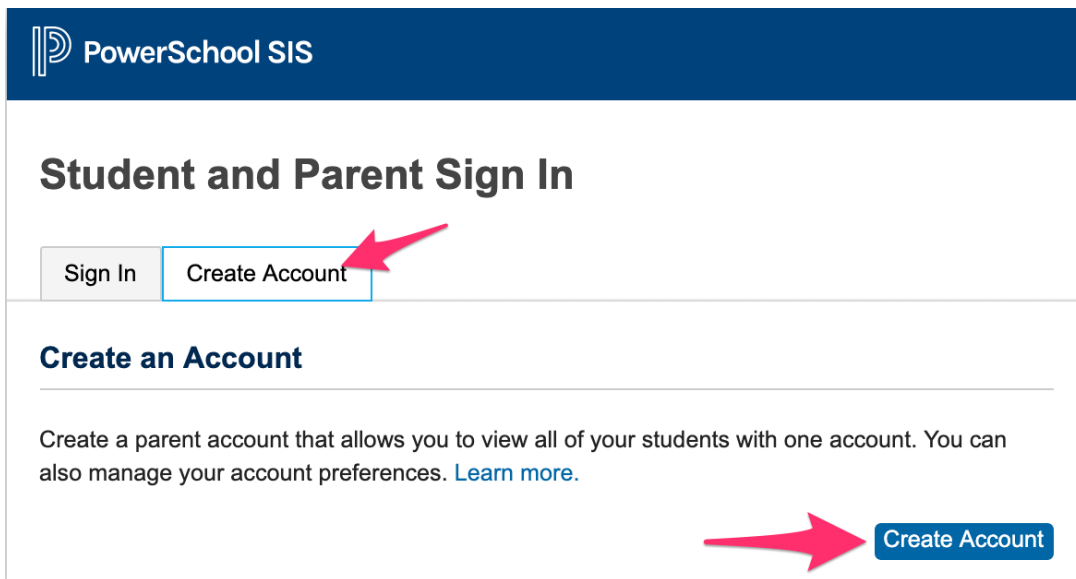
PowerSchool allows parents to create a PowerSchool account and to supply the Access ID and password for each K-8 student in your family. While this used to be optional, every student now must have a parent account associated with them in order to enroll in school each year and pay for fees electronically. **Students do not need to create an account - one already exists for them.** Students can log into PowerSchool using their “Short Username” and “Long Password.”

Example: 32doej / OakGrove1234

Here’s how to create your new PowerSchool Parent account. *If you already have a PowerSchool parent account, you can associate more students with your account by going to Account Preferences -> Students -> Add.*

1 - go to our PowerSchool server address <https://ps.ogschool.org>

2 - click on the **Create Account** tab, then the **Create Account** button

A screenshot of the PowerSchool SIS login page. At the top is a dark blue header with the PowerSchool SIS logo. Below the header, the main heading is 'Student and Parent Sign In'. Under this heading are two tabs: 'Sign In' and 'Create Account'. A red arrow points to the 'Create Account' tab. Below the tabs is a section titled 'Create an Account'. It contains a paragraph of text: 'Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)'. At the bottom right of this section is a blue button labeled 'Create Account', with a red arrow pointing to it.

3 - Enter your first name and last name, your email address and your desired username (this can be the same as your email address). Also provide a password that you would like to use that is at least 8 characters long.

4 - Provide the name, “Access ID” and “Access Password” for up to six students in your family. **The access ID and password are created automatically when students are first enrolled. This information is emailed to the parent who completed the pre-registration process. If you cannot locate this information, please contact the office for assistance.** You are also asked to indicate your relationship to the student.

Create Parent Account

First Name	Herman
Last Name	Munster
Email	frank@fake.com
Desired Username	frank@fake.com
Password	 Strongest
Re-enter Password	

Password must: •Be at least 8 characters long

5 - When finished entering the student information, scroll to the bottom and click ENTER. From now on, you will be able to log in with the username and password you supplied.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to a
your Parent Account

1	
Student Name	Billy
Access ID	2016999
Access Password	
Relationship	Father
2	
Student Name	Jill
Access ID	2017999
Access Password	
Relationship	Father

Enter

Common data entry errors include not completing all fields, entering an email address or user name that is already associated to another account, or entering incorrect access IDs or passwords. When this occurs, parents will need to re-enter any information that was not entered correctly, and also re-enter any passwords for security reasons.

If you encounter any trouble creating your PowerSchool parent account or cannot locate the student number/password for your child, please contact Data Manager Dave Huber at huber@ogschool.org.

To see a short video showing this process, please [CLICK HERE](#).