



Where Students Come First

1700 O'Plaine Rd, Libertyville, IL 60048 • (847) 367.4120 • www.ogschool.org

Application for Fee Waiver

This application for a school fee waiver is completely independent from the District process for determining eligibility for free meals. The information must be provided for your application to be considered. Submit completed application. Income verification may be required.

Student's Name (please print)

School

Parent/Guardian Name (please print)

Address (please print)

I am requesting assistance with _____
(Example: Registration fee, field trips, sports, etc.)

- 1) The student named above lives in my household? Yes____ No____
- 2) Total number of people living in my home_____
- 3) Total gross annual household income (before deductions) from all people living in my home
\$ _____
Income includes all:

Compensation for services, wages, salary, commissions or fees;
Net income from self-employment;
Social Security;
Dividends or interest on savings or bonds or income from estates or trusts;
Net rental income;
Public assistance or welfare payments;
Unemployment compensation;
Government civilian employee or military retirement, or pensions or veterans payments;
Private pensions or annuities;
Alimony or child support payments;
Regular contributions from persons not living in the household;
Net royalties; and
Other cash income (including cash amounts received or withdrawn from any source including savings, investments, trust accounts and other resources).
- 4) My household meets the federal income guidelines for free meals? Yes____ No____
- 5) See [the income guidelines here](#) (If your household does meet the federal income guidelines for free meals, school registration fees are also waived.)



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If you do not meet the federal income guidelines for free meals, please indicate the reason(s) you are applying for a waiver of school fees.

Income Verification for Fee Waiver

You may be asked to present one of the following documents to verify income:

Two current pay stubs for all working members of the household	Disability showing benefits
Unemployment statement showing benefits	Current tax returns
Medicaid Card showing case number	Foster placement papers
Direct Certification letter from the State of Illinois	Food Stamp Evidence
Temporary Food assistance for needy families	

You may be requested to provide updated income verification at any time, but no more often than once every 60 calendar days.

Supplying false information to obtain a fee waiver is a Class 4 felony (720 ILCS 5/17-6). I attest that the statements made herein are true and correct.

Parent/Guardian (signature) _____ Date _____

Submit signed completed application to the Assistant Business Manager, Kelly Mitchell